

**CITY OF NORTH LAS VEGAS
SPECIAL CITY COUNCIL
STUDY SESSION MINUTES**

March 29, 2005

CALL TO ORDER: 4:32 P.M.

ROLL CALL: **COUNCIL PRESENT:**

Mayor Michael L. Montandon
Mayor Pro Tempore William E. Robinson
Councilwoman Stephanie S. Smith
Councilman Shari Buck
Councilman Robert L. Eliason

STAFF PRESENT:

City Manager Gregory Rose
Assistant City Manager Dan Tarwater
City Attorney Sean McGowan
City Clerk Karen L. Storms
Finance Director Phil Stoeckinger
Fire Chief Al Gillespie
Acting Human Resources Director Marqueta Welton
Parks & Recreation Director Michael Henley
Planning and Development Director Jory Stewart
Police Chief Mark Paresi
Public Works Director Jim Bell
Strategic Planning Director Eric Dabney
Utilities Director David Bereskin
Deputy City Clerk Anita Sheldon

VERIFICATION: Karen L. Storms, CMC
City Clerk

BUSINESS:

1. WORKSHOP ON THE 2005-2006 TENTATIVE BUDGET.

City Manager Gregory Rose stated Staff was very conservative in their 2005-2006 tentative budget due to the property tax issue currently before the Nevada Legislature. Based on the results of that decision, the final budget presentation could contain changes. He provided copies of the Fiscal Year 2006 Tentative Budget and the General Fund Projection for FY 2005-2009. The Department Supplemental Requests were in the process of being printed at the time.

City Manager Rose stated 218 positions and a total of \$188,167,086 were initially requested but both amounts had been reduced. He submitted his recommended budget proposal to Council.

City Manager Rose explained the budget was prepared based on City priorities, as well as the Citizen Survey conducted 12-18 months previously to identify deficiencies. He stated the proposed budget contained the following achievements:

- Continues an 18% Fund Balance for the General Fund
- Increased Service Delivery Capabilities
- Develops Park Land and Restores Parks
- Provides Funding for New Facilities
- Provides Funding for Vehicle Replacement
- Strengthens the Self-Insurance Fund
- Strengthens Street Maintenance Operations
- Decreases Property Tax Rate by 1.5 cents

City Manager Rose stated the proposed revenues in 2006 were estimated to be \$427 million, the majority of which was from intergovernmental resources. Property taxes would generate approximately \$57 million and consolidated taxes over \$50 million. Proposed expenditures by object for 2006 were estimated to be \$427 million, the bulk of which consisted of salary and wages. Capital improvements, services and supplies also constituted a large portion of the expenditures. The amount of expenditures paid out of the General Fund was estimated to be over \$162 million, the bulk of which would go toward public safety, followed by Public Works and Utilities.

Fiscal 2005 General Fund Projection

- Fund Balance = 20.7% of Expenditures (\$29.7 M)
- Amended Revenues Projected at \$149.8 M
- Expenditures Estimated at \$143.7 M
- Excess Transferred to:
 1. \$1.7 million for municipal facilities.
 2. \$1.0 million for redevelopment.
 3. \$3.3 million for equipment replacement.

Fiscal 2006 General Fund - Where the Money Comes From

- 32% - Consolidated Tax
- 19% - Payment in Lieu of Taxes (P.I.L.T.)
- 19% - Licenses and Permits
- 10% - Property Taxes

Fiscal 2006 General Fund - Where the Money Comes From (Cont'd)

- 10% - Charges for Services
- 7% - Fines, Forfeits, Intergovernmental
- 3% - Miscellaneous

General Fund Revenue - \$160.6 Million

- Revenues increased by \$10.2 million, or 6.8%
- Property Tax Growth Estimated to be 14% (Preliminary AV Growth is 42%)
- CTX is Conservative Due to Unknown Property Tax Revenues
- Variances are the Result of Growth in:

| | | |
|----|--------------------|------------|
| 1. | Consolidated Taxes | \$ 4.6 M |
| 2. | P.I.L.T. Transfer | 3.4 |
| 3. | Property Taxes | 1.4 |
| 4. | Other Revenues | <u>0.8</u> |
| | | \$10.2 M |

General Fund Expenditures - \$162.5 Million

- Appropriations Increased by \$16.7 million, or 11.5%
- Variances are the Result of Increases (Decreases) in:

| | | |
|----|--------------------------|--------------|
| 1. | Salaries and Benefits | \$ 9.4 M |
| 2. | Services and Supplies | 5.8 |
| 3. | New Personnel | 5.1 |
| 4. | Contingency | 0.5 |
| 5. | Capital Outlay | (0.4) |
| 6. | Transfers to Other Funds | <u>(3.7)</u> |
| | | \$16.7 M |

Expenditure Growth by Function

- Expenditure Growth Over Fiscal 2005:

| | | |
|----|-------------------------------------|--------------|
| 1. | Public Safety | \$ 8.2 M |
| 2. | General Government | 6.9 |
| 3. | Public Works | 2.8 |
| 4. | Culture and Recreation | .7 |
| 5. | Judicial | .7 |
| 6. | Other (Transfer Out, Comm. Support) | <u>(2.6)</u> |
| | | \$16.7 M |

A review of the General Fund Projection revealed an ending fund balance in FY 2003-04 of 20%, 19.8% in FY 2004-05 and a projected ending fund balance of approximately 18% in FY 2005-06.

Fund 268 - Street Maintenance, Parks and Fire

- Revenues Increased by \$890,000 to \$7.3 M, a 13.9% Increase
- Street Maintenance Expenditures (\$5.6 M)
 1. Street Rehabilitation Program (\$3.8 M)
 2. Civic Center Landscaping (\$.9 M)
 3. Ann Road Improvements (\$.7 M)
 4. Clayton/Lamb/Craig Road Improvements (\$.2 M)
- Parks Expenditures (\$.6 M)
 1. Renovation Community Parks Phase I, McCool Park Development, Miscellaneous Upgrades and Improvements (\$.4 M)
 2. Aviary Way/Sandstone Ridge Start Up (\$.2 M)

City Manager Rose stated the landscape project on the Civic Center median, which began construction in FY 2004-05, should be completed in FY 2005-06.

Fund 287 - Public Safety Tax

- Revenues Increased by \$2.7 M to \$22.4 M, a 13.8% increase
- Fund Balance is 10.6% of Expenditures
- Expenditures Increased to \$22.6 M, a 20.9% Increase

Supplementals Include:

1. 15 New Officers (\$1.7 M)
2. CIP (of \$1.1 M) Including SNACC Radio System (\$800 K)
3. 11 New Corrections Officers (\$1 M)
4. Upgrades to Detention Center (\$150,000)

Enterprise Funds - Water, Wastewater, Golf

- Intent of Enterprise Funds is to be Self-Supporting
- Enterprise Fund Budgets Differ from Generally Accepted Accounting Principles
- All Expenses are Budgeted and Adjustments are Made at Year-End to Capitalize and Depreciate Assets

Water Fund Revenues - \$54.3 M

- Revenues Budgeted at \$54.3 M, a 7.0% Increase
- Water Rate Revenue Projected at \$41.7 M, a 12.9% Increase from Proposed Rate Adjustments
- Connection Fees Conservatively Budgeted at \$7.1 M
- Net Unrestricted Assets (Ending Fund Balance) Projected at \$42.0 M

Water Fund Expenses - \$51.0 M

- Appropriations Increased by \$3.2 M, or 6.7%

Variances are the Result of Increases in:

| | | |
|----|--------------------------|--------------|
| 1. | Services and Supplies | \$ 1.4 M |
| 2. | Wholesale Water Purchase | 0.7 |
| 3. | New Personnel | 0.6 |
| 4. | P.I.L.T. | 0.6 |
| 5. | Depreciation | 0.3 |
| 6. | Debt Service | <u>(0.4)</u> |
| | | \$ 3.2 M |

Sewer Fund Revenues - \$34.6 M

- Revenues Budgeted at \$34.6 M, a 23.3% Increase
- Sewer Rate Revenue Projected at \$24.5 M, a 43.8% Increase from Proposed Rate Adjustments
- Connection Fees Conservatively Budgeted at \$8.7 M
- Net Unrestricted Assets (Ending Fund Balance) Projected at \$22.9 M

City Manager Rose advised the increase in the sewer treatment fees over a two-year period (approximately 40%) led to the City Council's decision to explore the development of a water reclamation facility.

Sewer Fund Expenses - \$32.5 M

- Appropriations Increased by \$10.3 M, or 46.7%

Variances are the Result of Increases in:

| | | |
|----|-----------------------|----------|
| 1. | Sewage Treatment | \$ 4.9 M |
| 2. | P.I.L.T. | 2.8 |
| 3. | Services and Supplies | 1.4 |

| | | | |
|----|-----------------------|-----|------------|
| 4. | New Personnel | | 0.6 |
| 5. | Salaries and Benefits | | 0.2 |
| 6. | Debt Service | 0.2 | |
| 7. | Depreciation | | <u>0.2</u> |
| | | | \$10.3 M |

Mayor Montandon questioned why the debt service was increasing in the sewer fund but decreasing in the water fund. Finance Director Phil Stoeckinger explained there had been a 50-50 combined allocation for water and sewer but the new water reclamation facility will separate wastewater and water.

Utilities Director David Bereskin further explained there was an accounting redistribution of the bonds between water and wastewater. The refinancing of the bonds was also a factor in lowering the debt service in the water fund.

Golf Course Summary

- Budgeted Revenues = \$465,300
- Budget Expenses = \$569,100
- Golf Course Continues to Operate in Deficit Position
- Has not Shown a Profit Since 2001
- 2006 Ending Unrestricted Net Assets Estimated at \$27,462 - Unsustainable

City Manager Rose stated if there was no improvement in the golf course operation, he would most likely recommend closing the nine-hole facility next year. A second option would be for the General Fund to subsidize the golf course but he would not recommend that option. Councilman Buck suggested a decision regarding the municipal golf course be postponed until the golf course was removed from Craig Ranch. Mayor Montandon agreed with Councilman Buck's suggestion.

Internal Service Funds - Self-Insurance Fund

- Self-Insurance Revenues = \$10.6 M
- Expenses = \$6.2 M
- Ending Unrestricted Net Assets Estimated at \$8.4 M and is Reserved for Workers' Comp and Liability Claims
- Three Components of Self-Insurance Program:
 1. Workers' Compensation
 2. Property, Liability and Legal Claims/Judgements
 3. Employee Payout Liability

Internal Service Funds - Motor Equipment Fund

- Motor Equipment Revenues = \$4.4 M
- Expenses = \$3.9 M
- Ending Unrestricted Net Assets Estimated at \$420 K

Of the 218 positions requested, City Manager Rose recommended the addition of 141.5 supplemental FTE's, the majority of which would be in Public Safety and Public Works.

Supplemental Full-Time Equivalent (FTE's) Positions (141.5)

Supplemental FTE's by Function:

| | |
|------------------------|------|
| Public Safety | 50.5 |
| Public Works | 26 |
| General Government | 21.5 |
| Culture and Recreation | 21 |
| Utilities | 13 |
| Judicial | 5.5 |
| Health | 3 |
| Community Support | 1 |

City Manager Rose stated all the positions would not be funded from the General Fund but a significant number would be funded by Utilities, the Public Works Flood Control District, the Regional Transportation Commission and other funds.

Departmental Budget Summaries

JUDICIAL

City Attorney Highlights - \$4,988,300

- Budget Increased by \$758 K, or 17.9%
- Supplemental Requests of \$429,600 Include:
 1. One Assistant City Attorney (\$190.6 K)
 2. One Deputy City Attorney - Half Year (\$56 K)
 3. Civil Division Move (\$129 K)
 4. Purchase V.I.N.E. Software (\$54 K)

Municipal Court Highlights - \$8,318,700

- Operating Budget Increased by \$1,300,700, or 18.5%
- Supplemental Requests of \$312,400 Include:
 1. Executive Assistant (\$64,900)
 2. Interpreter Court Clerk (\$55,800)
 3. Senior Court Clerk (\$53,000)
 4. Supervising Court Clerk (\$58,800)
 5. Two (2) Reserve Part-Time Bailiffs (\$50,700)
 6. Part-Time Traffic School Instructor (\$29,200)

PUBLIC SAFETY

Police Highlights - \$79,849,800

- Budget Increased by \$8.5 M, or 12%
- Supplemental Requests of \$6.3 M Include:

Staff Increase of 33:

 - 15 Police Officers and Upgrades (\$1,703,400)
 - 11 Corrections Officers, 1 Sergeant (\$1,134,100)
 - 2 Dispatchers (\$111,800)
 - 1 Crime Prevention Specialist (\$92,000)
 - 1 Crime Analyst (\$77,500)
 - 2 Security Control Tech Supervisors (\$157,400)
- Other Supplemental Requests:
 1. Headquarters Renovation (\$455,000)
 2. Replacement Vehicles - Fund 299 (\$2,178,000)
 3. Crime Scene Evidence Vehicle (\$90,000)
 4. Detention Facility Remodel (\$277,400)
 5. SNACC Radio System (\$822,200)
 6. Department Merger (Badges, Insignia, etc.) (\$115,000)
 7. Lied Animal Shelter (\$150,000)

Mayor Pro Tempore Robinson voiced his disapproval of the City spending \$115,000 on new badges for the police officers. Councilman Eliason asked about the differences between police and detention badges. Councilman Buck asked if this item would include new badges for the Fire Department and City Manager Rose responded it did not.

Fire Highlights - \$24,532,900

- Operating Budget Increased by \$2.3 M, or 12.6%
- Supplementals of \$4.5 M Include:
 1. Fire Station 57 construction (\$3,187,000)
 2. Fire Station 57 Apparatus (\$500,000)
 3. Staff Fire Station 57 for 4 Months (\$544,600)
 4. Fire Inspector and Vehicle (\$122,400)
 5. Increase in Professional Fees for Physicals (\$28,400)
 6. New Logo Badges, Decals, Patches (\$38,000)
 7. Fund 299 Replacement Vehicles (\$181,500)

GENERAL GOVERNMENT/DEVELOPMENT SERVICES

Planning and Development Highlights - \$9,832,800

- Budget Increased by \$1,156,800, or 13.3%
- Supplementals of \$1,156,600 Include:
 1. Landscape Architect (\$108,200)
 2. Senior Planner (\$110,000)
 3. Urban Designer (\$88,100)
 4. Executive Secretary (\$59,400)
 5. Community Improvement Specialist (\$93,600)
 6. Neighborhood Services Coordinator (\$80,600)
 7. Comprehensive Plan Fees (\$167,000)
 8. Printers/Plotters (\$42,800)
 9. Neighborhood Beautification Program (\$362,000)
 10. City Center Plaza Lease - Code Enforcement (\$44,900)

Economic Development Highlights - \$5,190,800

- Budget Increased by \$292,200, or 6.0%
- Supplementals of \$1,143,200 Include:
 1. Director, Economic Development & Redevelopment (\$174,800)
 2. Economic Development Coordinator (\$133,400)
 3. CIP Neighborhood and Commercial Beautification and Rehab Programs (\$734,000)
 4. Seven-Passenger Van (\$45,000)
 5. City Center Plaza Lease - Economic Development (\$56,000)

Parks and Recreation Highlights - \$27,514,667

- General Fund Budget Increased by \$713 K, or 8.7%
- Budget Includes \$14 M in Construction Projects Funded by:
 - \$4.9 M Park District Funds
 - \$6.6 M BLM Funds
 - \$2.3 M General Obligation Bonds
 - \$0.2 M Tax Override Funds

Councilman Buck inquired about the distribution of the 268 fund, which included Parks, Fire and Streets, and how much was going toward Fire. City Manager Rose explained the bulk of the 268 fund was earmarked for Streets. The majority of Fire expenditures were being funded by the General Fund and a special account created for the construction of Fire Station #57.

- Capital Projects Include:
 1. Trail Improvements (\$984,000)
 2. Neighborhood Park #2 (\$2.0 M)
 3. Senior Center (\$2.3 M)
 4. Craig Ranch Improvements (\$2.8 M)
 5. Community Park Renovations (\$4.0 M)
 6. Sandstone Ridge (\$2.2 M)
 7. Vehicle Replacement Fund 299 (\$350,100)

Councilman Buck asked if this amount included security at Craig Ranch. City Manager Rose responded the same level of security would be provided at Craig Ranch as was provided at other parks. He said he and Chief Paresi would assess the short-term security needs as a golf course, as well as long-term security needs when Craig Ranch became a park.

- Supplementals of \$1,483,796 Include:
 1. Community Programs - Instructors (\$44,371)
 2. New Safekey Site Personnel (\$173,200)
 3. Two (2) Parks Planners - 1 SNPLMA (\$152,053)
 4. Park Maintenance Workers and Supplies - Aviary, Deer Springs, Sandstone Ridge (\$535,884)
 5. Safekey Land Site (\$500,000)
 6. Special Events Coordinator (\$57,204)
 7. Silver Mesa Part-Time Program Supervisor (\$21,084)

Mayor Pro Tempore Robinson asked if the Safekey site personnel included all Safekey employees, and Parks and Recreation Director Mike Henley responded it did. City Manager Rose stated the amount did not include increases in salaries but only the addition of new Safekey employees.

Mayor Pro Tempore Robinson asked City Manager Rose to explain the Safekey land site. City Manager Rose responded the City had an opportunity to purchase property from the Safekey account and land bank the property for future development. Director Henley stated on the southeast corner of Desert Horizons Park there was a two-acre site available for sale that could be used to develop a future track break site inside the park. In response to a question by Mayor Pro Tempore Robinson, Director Henley stated the land appraised for less than the \$500,000 allocated but the extra funds would be used for demolishing the existing residence and stabilizing the site.

Public Works Highlights - \$114,457,150

- General Fund Budget Increased by \$4.3 M, or 17.6%
- Budget Includes \$82.8 M in CIP and Construction Projects
- Supplementals Include:
 1. Street Sweeping Program Phase I - 5 FTE's, 4 Sweepers, 1 Dump Truck (\$1.2 M)
 2. Asphalt Maintenance Program - 3 FTE's (\$121,050)
 3. Engineering, Survey, Construction Inspector Staff to Support the CIP - 12 FTE's, 2 SNPLMA Funded (\$1.1 M)
 4. Traffic Operations Workers - 2 FTE's (\$99,600)
 5. GIS Program Technician (\$72,200)
 6. PAC Specialists - Plans Examiners - 4 FTE's (\$279,100)
 7. Fleet Services - 3 FTE's (\$145,900)
 8. Increase in Utilities, Supplies, Maintenance in Traffic Engineering (\$535,600)
 9. Increase in Fuels and Supplies - Fleet Services (\$434,000)

City Manager Rose stated the intent of the street sweeping program was to keep the sweepers on the streets by having the dump truck go to the sweepers and collect the debris instead of having the sweepers return to the land fill area to deposit their load. Councilman Eliason asked if this would enable the streets to be cleaned more often. City Manager Rose responded the program would allow the City to develop a nighttime street sweeping program, thereby cleaning the streets more often.

Regarding the 12 FTE's requested for Engineering, Survey and Construction for CIP support, City Manager Rose stated the City would be reimbursed by a minimum of 60% for those positions, possibly by the Regional Transportation Commission or the Flood Control District. Two of the positions would be funded by SNPLMA.

City Manager Rose stated the fleet services operation needed to be improved. He advised a committee had been formed to review the operation and the services of a consultant may have to be employed sometime in the future.

- Capital Projects Budget = \$82.8 M
 - Flood Control Projects = \$16.1 M
 1. Upper L.V. Wash Phase II (\$14.6 M)
 2. Gowan Outfall (\$1.5 M)
 - City-Wide Vehicle Replacement (\$5.1 M) Includes 156 Vehicles
 - North Valley Development (\$1.3 M)
 - Municipal Court Remodel (\$1.3 M)
 - Transportation Projects = \$59.0 M
 1. Ann Road (\$9.2 M)
 2. Lamb Boulevard (\$17.3 M)
 3. Craig Road (Various) (\$7.3 M)
 4. North 5th Street Arterial (\$8.4 M)
 5. Simmons Street (\$2.0 M)
 6. Clayton Street Improvements (\$1.7)
 7. Traffic Signal Program and Studies (\$5.3 M)
 8. Street Rehab and Turn Outs (\$5.1 M)

City Manager Rose stated the Municipal Court remodel project would house most of the Planning Department, as well as the Permit Application Center, upon completion.

Water Fund Highlights

- Capital Projects Include:
 1. SNWA Wholesale Water (\$706,100)
 2. Water System Upgrades (\$3.2 M)
 3. Automated Meter Reading (\$2.0 M)
 4. Ann Road and Clayton Street Improvements (\$730,600)
 5. Fleet Replacement (\$241,200)
 6. Meter Services and Counter Remodel (\$50,000)

City Manager Rose advised the Automated Meter Reading system would be entering the third year of a five-year implementation program.

Sewer Fund Highlights

- Capital Projects Include:

1. Sewer Treatment Increase (\$4.9 M)
2. Water Reclamation Facility (\$20.9 M)
3. Pipeline Rehabilitation (\$1.4 M)
4. Fleet Replacement (\$160,800)
5. Other Improvements (\$1.6 M)
6. Sewer Metering Stations (\$714,000)

Library District Highlights - \$5,335,100

- Operating Budget Increased by \$212,050, or 11.4% (Excluding CIP)
- Supplementals Include:
 1. Aliante Library construction (\$3,268,000)
 2. Debt Service (\$686,800)
 3. Library Operation ½ Year (\$111,100)
 4. 5½ New Positions Related to the Opening of Aliante Library (\$154,800)
 5. Contingency (\$10,000)

SUPPORT SERVICES

Strategic Planning Highlights - \$4,235,900

- Budget Increased by \$284 K, or 7.2%
- Supplementals Include:
 1. HVAC Technician (\$90,400)
 2. 2 Multi-Trades Technicians (\$172,900)
 3. Consultant Services - Visioning (\$100,000)
 4. Visioning 2025 Project Fund (\$75,000)
 5. Performance Measuring Software (\$25,000)
 6. Other Upgrades (\$173,300)

Mayor Montandon requested City Manager Rose go back to the Sewer Fund Highlights and explain the \$4.9 million allotted for sewer treatment. City Manager Rose explained the increase was related to the two-year 20% increase in costs, for a total of 40%, for sewage treatment. These costs would cease with the construction of the water reclamation facility.

Human Resources Highlights - \$2,273,500

- Budget Increased by \$397 K, or 21.1%
- Supplementals Include:
 1. Labor Relations Manager (\$121,900)

2. Human Resources Analyst (\$74,400)
3. City Center Plaza Lease (\$59,000)
4. Increase Recruitment Advertising (\$50,000)
5. Tuition Reimbursement Program (\$30,000)
6. Part-Time Office Assistant (\$20,800)

Finance Highlights

- Budget Increased by \$696 K, or 23.9%
- Supplementals Include 2 New Positions:
 1. Oracle 11i Migration Support TI-003 (\$400,000)
 2. Financial Applications Administrator (\$105,000)
 3. Financial Analyst (\$91,200)
 4. City-Wide Copier Lease Program (\$80,000)
 5. Increase in Auditor Fees (CAFR Template) (\$35,000)
 6. Copy Machine Lease and Various Supplies (\$23,800)

Mayor Pro Tempore Robinson asked if the copy machine lease amount was a monthly fee and City Manager Rose responded it was the annual fee for copy machines City-wide.

City Clerk Highlights - \$1,135,300

- Budget Increased by \$32,500, or 2.9%
- Supplementals Include:
 1. One Assistant City Clerk and Expenses (\$84,600)
 2. Reduction in Advertising Expenses (-\$35,000)

Information Technology Highlights - \$9,775,400

- Operating Budget Increased by \$1.3 M, or 22.9% (Excluding CIP)
- Over \$5.0 M in Supplementals:
 1. Oracle Migration Support (\$477,400)
 2. Hansen Licensing (\$275,800)
 3. Director Information Technology (\$174,000)
 4. Hansen Developer (\$168,500)
 5. Evidence Vault Upgrade Support (\$140,700)
 6. Internet Web Architect (\$106,400)

 7. Technology Refresh:

- Oracle 11i Migrations (\$1,500,000)
- Personal Computers (\$620,000)
- Enterprise Cashiering (\$500,000)
- Other Technology Refresh (\$314,800)
- Infrastructure (\$200,000)
- Content Management (\$100,000)
- 8. Licensing - Novell and Unisys (\$195,000)
- 9. Other Upgrades (\$241,100)

CITY MANAGEMENT

City Manager Highlights - \$1,757,500

- Budget Decreased by \$30,000, or 1.67%
- Supplementals Include:
 1. Public Information Specialist , APT-19 (\$81,600)

In response to a question by Mayor Pro Tempore Robinson, City Manager Rose stated the City had 1,707 employees at the time, including part-time employees.

Councilman Buck asked why warrant officers were not included in the judicial budget. City Manager Rose explained the warrant officers were part of the Detention Center which falls under the Police Department. He stated some warrant officers were being utilized as corrections officers but he planned to increase staff so those warrant officers could return to warrant services.

City Manager Rose advised the tentative budget would be presented some time in May for consideration. He stated he would meet with each department director individually before that time regarding their respective budget proposals.

PUBLIC FORUM

There was no public participation.

ADJOURNMENT

ACTION: THE MEETING ADJOURNED AT 5:35 P.M.

MOTION: Mayor Montandon
SECOND: Councilwoman Smith
AYES: Mayor Montandon, Mayor Pro Tempore Robinson, Council Members Smith,
Buck and Eliason
NAYS: None
ABSTAIN: None

APPROVED: June 1, 2005

Mayor Michael L. Montandon

ATTEST:

Karen L. Storms, CMC
City Clerk